IMPORTANT

Australian Government
Department of Veterans' Affairs

Request for Transfer of Rehabilitation Authority under section 39(3)(aa) of the MRCA for a current serving member of the ADF

This form must be used to request the transfer of rehabilitation authority for a current serving member from the Chief of the Defence Force (CDF) to the Military Rehabilitation and Compensation Commission (MRCC) and be completed by the member's Defence Rehabilitation Case Manager, a delegate of the CDF. This form is NOT required for a serving member that is medically separating where Rehabilitation Authority is not transferring to DVA prior to the separation date.

The MRCC, after considering this advice from the CDF, may determine in writing that the Commission be the rehabilitation authority **for the specified person for a specified time**. This may occur in limited circumstances where it is in the best interest of the member and complies with DVA policy.

Part A Member Details

1. **Member surname**

2. **Member given name(s)**

3. **Address**

POSTCODE

4. **Date of birth** / /

5. **Defence PMKeys number**

6. **Service Category (SERCAT) or Service Option (SERVOP)**

- ☐ Permanent member (SERCAT 6 or 7)
- ☐ Reservist on Continuous Full Time Service (SERVOP C)
- ☐ Part Time Reservist (SERCAT 3 – 5)
- ☐ Standby Reservist (SERCAT 2)

7. **MEC Review Board**

☐ Applicable ☐ Not applicable

Date / /

Part B Request for Transfer Details

8. **Who has recommended this transfer?**

☐ Defence representative ☐ DVA representative

Note: If recommended by DVA, not all the required information may be available to Defence.

9. **Reason(s) why transfer of rehabilitation authority is requested?**

- ☐ Whole of person rehabilitation with high level or complex needs that the ADF cannot address
- ☐ Issues that mean the ongoing involvement with the ADF is likely to have a detrimental impact on the member's wellbeing and recovery
- ☐ A need for aids and appliances that the ADF is unable to provide
- ☐ Other - please specify

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Part B — Request for Transfer Details *contd...*

10. Priority for decision

☐ Routine (5 – 7 business days)

☐ Urgent (1 – 4 business days) - please provide reason for urgency

11. Preferred start date for transfer of authority

/ /

12. Length of transfer required

☐ Up to 3 weeks ☐ 4 – 6 weeks ☐ 7 – 12 weeks ☐ 13 – 40 weeks

☐ Ongoing until separation

Comment *(if applicable)*

Part C — Separation Details

13. Is the member separating?

Yes ☐ ▶ Proposed State/Territory the member is separating to

No ☐

14. Has the separation process started?

☐ Not started ☐ Started ☐ Separation date confirmed

Separation date *(if applicable)*

/ /

15. Conditions leading to separation or request for transfer of Rehabilitation Authority

Please attach medical evidence that supports the reason for separation and likelihood of an incapacity claim (DM042 and/or MECRB Minutes) if applicable.

Please give reason if medical evidence is not available

Part D ADF Program Details

16. Is the client undertaking an ADF Rehabilitation Program?

Yes ☐ Please attach relevant rehabilitation reports.

No ☐ Please provide reason

Please give reason if relevant rehabilitation reports are not available

17. Is the client undertaking vocational activities through the ADF including via the Career Transition Assistance Scheme (CTAS) or Transition for Employment (T4E)?

Yes ☐ CTAS ☐ T4E ☐

No ☐ Please provide details

18. Has the client been referred to the Australian Defence College to seek Recognition of Prior Learning?

Yes ☐

No ☐

19. ADF Rehabilitation Manager name

20. ADF Rehabilitation Manager phone number(s) [ ] Mobile

21. ADF Rehabilitation Manager email

22. Current State/Territory where member is undertaking rehabilitation

23. ADF Rehabilitation Provider name

24. ADF Rehabilitation Provider phone number(s) [ ] Mobile

25. ADF Rehabilitation Provider email

Part E CDF Delegate

26.	CDF Delegate name		
27.	Position		
28.	Phone number(s)	[ ]	Mobile
29.	Email		
30.	Date of request	/ /	

Once complete, please email this document to rehabilitation@dva.gov.au by clicking on the EMAIL button below for this advice to be considered by a delegate of the MRCC.

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