



Privacy notice

Your personal information is protected by law, including the *Privacy Act 1988*. Your personal information may be collected by the Department of Veterans' Affairs (DVA) for employment and payroll purposes.
[Read more: How DVA manages personal information](#)

GIVING FALSE OR MISLEADING INFORMATION IS A SERIOUS OFFENCE

Please attach this form to the front of **EVERY** vacancy application you lodge.

Job Details

Title of position

Assigned Duties No. (ADN) or Reference Number

Classification/level

Date advertised

 / /

Closing date

 / /

Where advertised (i.e. Gazette, Press, Intranet, Internet, Staff newsletter)

Personal Details

1. Preferred title *(please tick)*

Mr Mrs Miss Ms Dr Prof Other

2. Surname

3. First names

4. Address

Postcode

5. Phone number during business hours (8.30am - 5.00pm)

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6. E-mail address

Citizenship

To be eligible for engagement, applicants must be Australian Citizens.

7. Are you an Australian Citizen?

 No Yes

APS Employment Details

8. If you are an employee of DVA, please provide details of your current work location and then go to Question 17.

9. Are you currently employed or have been employed in the Australian Public Service in the last 12 months?

 No - Go to Question 18
 Yes

10. AGS No. *(or previous AGS No.)*

11. Department/Agency

12. Date of commencement with Agency

 / /

13. Employment status *(ongoing or non-ongoing)*

14. Date ceased with Agency *(if applicable)*

 / /

15. Actual classification/level

16. Regular classification/level

Employment Category

17. Have you been formally declared excess from the APS and are seeking redeployment?

 No Yes

18. Have you received a redundancy benefit from an APS Agency or Non-APS Australian Government Employer in the previous 12 months?

 No Yes

Workplace Diversity *(optional)*

19. Are you *(please tick)*:

 of Aboriginal origin? of Torres Strait Islander origin?
 a person with disabilities? a person from a non-English speaking background?

20. If selected for interview, please specify any assistance needed *(e.g. interpreter, wheelchair access)*

Applicant's signature

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