DVA Rehabilitation & Compensation Claim Checklist

This checklist will help you make sure you haven’t missed anything before you submit your claim:

**Claim form relevant to your service dates and date of injury:**

- DRCA: Claim for Rehabilitation and Compensation (D2020)
  - Injury or disease details sheet (D2049) with the D2020 (see Q9)

- VEA: Claim for Disability Pension and/or Application for Increase in Disability Pension (D2582)

- MRCA: Claim for Liability and/or Reassessment of Compensation (D2051)
  - Injury or disease details sheet (D2049) with the D2051 (see Q16)

- **Proof of Identity Documents** - As per Information Sheet (D663)
  - only if applicable, refer to the DVA Claim Information Sheet for details

- **A statement/contention** should be provided with your claim describing how you think your condition is related to your ADF employment

**Supporting Documents** - if you’re still in the ADF and have access to your documentation, please provide as many of the following documents (relevant to your claim) as you can. This will help us assess your claim as quickly as possible:

- A copy of your service history (PMKeyS ADO Service Record)

- ADF medical documents from your ADF Medical Record including:
  - Entry Medical board questionnaire
  - Clinical notes
  - Specialists reports
  - Scans/MRI/x-ray reports
  - Discharge medical information

- Your most recent SVA/ADF payslip

- Incident report - AC563 (if completed)

- Witness statement(s) if appropriate

- Authority to Participate in Civilian Sport (if appropriate)

- Hazardous Material Exposure Report (if appropriate)

If you’ve left the service or you don’t have access to your documents, we can get this information directly from the ADF, including any discharge information on your behalf.

**Don’t forget to:**

- Sign the authorisation and declaration on the claim form

If you need assistance contact the Department of Veterans’ Affairs on **1800 555 254** or go to the DVA website [www.dva.gov.au](http://www.dva.gov.au)