



Australian Government

Department of Veterans' Affairs

# Application for Lump Sum Advance Payment of a Pension paid through the Department of Veterans' Affairs

## IMPORTANT

- You may apply for an advance of the following pensions paid by the Department of Veterans' Affairs: Service Pension, Age Pension, Income Support Supplement, Disability Pension or War Widows/War Widowers Pension.
- Members of a couple must each use a separate form to apply for a Lump Sum Advance of their pension.
- You must have been in receipt of a pension from the Department of Veterans' Affairs or a pension or benefit from Centrelink for at least 3 months continuously at the time of applying.
- You cannot get an advance of your payments if you owe the Department of Veterans' Affairs or Centrelink any money. This includes a previous Lump Sum Advance amount still outstanding after 12 months.
- You may be prevented from receiving an advance of your pension within the 6 months following your last advance depending on the amount you were advanced.

### How much of your pension can be advanced?

The amount of the advance you can receive will depend on the rate of pension you receive, whether you are single, or a member of a couple and any previous advance you have still not repaid in full. Contact the Department (details over the page) if you want to find out how much you can be advanced.

### How will it be paid to you?

The advance will normally be paid with an instalment of your fortnightly pension. If the advance is required more urgently you will need to advise the Department and other payment arrangements may be made.

### How will the advance be repaid?

The advance is repaid by deductions from your pension over 13 fortnights, i.e. 6 months. Examples of fortnightly repayment amounts are included below:

#### Examples

Amount advanced	Fortnightly deductions
\$1,000	\$76.93
\$900	\$69.24
\$800	\$61.54
\$700	\$53.85
\$600	\$46.16
\$500	\$38.47
\$400	\$30.77
\$300	\$23.08

For more information, refer to DVA Factsheet IS115, or contact a DVA or VAN office.

## Privacy notice

Your personal information is protected by law, including the *Privacy Act 1988*. Your personal information may be collected by the Department of Veterans' Affairs (DVA) for the delivery of government programs for war veterans, members of the Australian Defence Force, members of the Australian Federal Police and their dependants.

[Read more: How DVA manages personal information](#)

## How to contact DVA

For information, please call the Department of Veterans' Affairs  
(from anywhere in Australia) on:

**1800 555 254**

State	Address	Postal address
New South Wales	Centennial Plaza Tower B 280 Elizabeth Street Sydney NSW	GPO Box 9998 Brisbane QLD 4001
Victoria	300 Latrobe Street Melbourne VIC	GPO Box 9998 Brisbane QLD 4001
Queensland	480 Queen Street Brisbane QLD	GPO Box 9998 Brisbane QLD 4001
South Australia	Blackburn House 199 Grenfell Street Adelaide SA	GPO Box 9998 Brisbane QLD 4001
Western Australia	AMP Building 140 St Georges Terrace Perth WA	GPO Box 9998 Brisbane QLD 4001
Tasmania	Barrack Place 254 - 286 Liverpool Street Hobart TAS	GPO Box 9998 Brisbane QLD 4001
Northern Territory	Winnellie Central 14 Winnellie Road Winnellie NT 0820	GPO Box 9998 Brisbane QLD 4001
Australian Capital Territory	6 Bowes Street Woden ACT 2606	GPO Box 9998 Brisbane QLD 4001

Please write in BLOCK LETTERS using a blue or black pen (not pencil).  
Please answer all questions as directed and sign the Declaration below.

### Your details

1. **Your surname**
2. **Your given name(s)**
3. **Your current residential address**   
.....  
Postcode
4. **Your telephone number** (  )
5. **Your date of birth**  /  /
6. **Your DVA file number**

### Details for a Lump Sum Advance Payment

An Income/Expenses Calculator (Form D557) is provided to assist you in calculating the amount of Lump Sum Advance you can afford.

7. **How much money do you want advanced?** \$
8. **Will you still be able to meet your continuing living expenses on your reduced income during the repayment period?** No  - You cannot get an advance  
Yes
9. **Do you owe the Commonwealth Government any money (not including a previous Lump Sum Advance)?** No   
Yes  - You cannot get an advance
10. **Do you have a previous Lump Sum Advance made over 12 months ago that you have not yet repaid (including a Lump Sum Advance from Centrelink)?** No   
Yes  - You cannot get an advance

### Declaration

I declare that the details I have given in this form are complete and correct.

I authorise Centrelink to disclose to the Department of Veterans' Affairs any information required to process my application for a Lump Sum Advance of pension.

I understand that my pension payments will be reduced during the repayment period of up to 13 fortnights to repay my Lump Sum Advance, and that the rate of repayment can only be reduced where I would suffer severe financial hardship because of a change in my circumstances which is unforeseen and exceptional.

I understand that if I stop receiving a pension through Veterans' Affairs, any part of the advance not repaid will become a debt owing to the Commonwealth.

### Your signature

/ /

### If the applicant is unable, by reason of physical and/or mental incapacity, to sign this form:

- sign the form on behalf of the applicant;
- attach an authority for you to act on behalf of the applicant or a medical certificate showing that the applicant is unable to apply on his or her own behalf;
- attach a note showing your name, address, phone numbers and your relationship to the applicant.

## Office Use Only

1. Amount of advance requested \$
2. Maximum advance amount \$
3. Minimum advance amount \$

### Checklist of pre-conditions required for eligibility for Lump Sum Advance

4. Currently receiving a pension through DVA? Yes  No
5. Receiving a pension (DVA or Centrelink) continuously for at least 3 months immediately prior to application for advance? Yes  No
6. Have all outstanding debts been repaid? Yes  No
7. Have all previous advances made more than 12 months ago been repaid? Yes  No
8. Eligible for Minimum advance amount? Yes  No

### 9. Are all the pre-conditions met?

Yes  - Grant advance

No  - Further action required


### 10. Method of advance payment

On next available date

Other (please specify details)

Payment method

Receipt details

Date of payment

Date of commencement of repayment deduction

### 11. Lump Sum Advance of Pension Approval

Amount of advance approved \$

Signature of Delegate of Repatriation Commission/Secretary

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