



Application for Special Assistance

Military Rehabilitation and Compensation Act Education and Training Scheme (MRCAETS)

Special Assistance of up to \$3,000 per academic year may be granted where **exceptional circumstances, beyond the control of the student, have hindered or will hinder a student's progress**. Special Assistance is intended as relief assistance rather than long term assistance and is generally paid to a service provider or a supplier of equipment required to assist the child.

Generally, DVA will require a Special Assistance claim to be approved before funding a service or assistance.

To avoid delays in assessing your claim, please complete all sections of this form.

Please attach quotes, tax invoices and supporting documents such as recommendations from teachers, professionals, medical practitioners, etc.

Privacy notice

The Department of Veterans' Affairs (DVA) collects, uses and discloses personal information to perform its functions, and as authorised by its portfolio legislation. This includes managing claims, payments, programs, treatment, and services and activities that support the health and wellbeing of veterans and families of veterans. We also use this information to improve our services and meet our legal responsibilities, as further detailed in our collection notices and the privacy policy linked below.

We may collect personal information from you directly through this form, as well as from medical practitioners and contracted service providers who assist DVA in delivering claims, treatment, services and wellbeing-related programs. We may disclose personal information to these providers and to other Commonwealth agencies where required to perform our functions or by law. DVA may disclose personal information to overseas recipients in limited circumstances, including where necessary to deliver services offshore or to support commemorative and memorial functions, as outlined in our Privacy Policy.

If you do not provide information requested in this form, DVA may be unable to assess your claim or provide the relevant services, treatment or wellbeing support.

For more information about how DVA collects, manages and protects your personal information, including how to access or correct it or make a privacy complaint, visit www.dva.gov.au/privacy and www.dva.gov.au/dva-privacy-policy to read our privacy policy.

How to contact DVA

For assistance with this form please call 1800 VETERAN (1800 838 372)

- Please email the form to EducationSchemes@dva.gov.au
- To return this form by mail address your correspondence to:
Military Rehabilitation and Compensation Act
Education and Training Scheme
GPO Box 9998
Brisbane QLD 4001

PART A**Student's details**

1. Student's surname

2. Given name(s)

3. Address

4. Contact number

5. DVA file number

6. Name of education institution

7. Year of study

Special Assistance may be approved where exceptional circumstances beyond the student's control have or will hinder their educational progress

8. Please provide a description of the exceptional circumstances the student is facing

This should include information explaining the exceptional circumstances impacting the student, which can be understood as hardships beyond their control. Hardships can be temporary or longer-term but must be impacting the student at the time you apply. Examples of exceptional circumstances or hardships can include (but are not limited to):

- disability,
- learning difficulties,
- effects of natural disasters,
- financial hardship,
- disruptions or breakdowns to the family unit, or
- unexpected interstate moves.

9. Please describe how these exceptional circumstances (hardships) have hindered or will hinder the student's educational progress:

This should include information explaining how the exceptional circumstances impact the student's education.

10. Please provide details of the services or assistance required:

This should include an explanation of why the assistance or services would help the student manage the exceptional circumstances. Common examples of services or assistance may include (but are not limited to) speech therapy classes, cognitive assessments, educational psychological assessments, and assistive technology devices or software.

Please provide copies of relevant documents to support this claim:

- Quotes for services or products
- Medical Reports/Referrals
- Student Support Plans
- School Device Specifications
- Where financial hardship is claimed, please provide details of your current financial circumstances and supporting evidence (for example, bank statements)

Applicant's full name

--

Applicant's current address

Applicant's telephone number

[]

Applicant's email

--

Signature



Date

--

- Please email the form to EducationSchemes@dva.gov.au
- To return this form by mail address your correspondence to:
DVA
GPO Box 9998
Brisbane QLD 4001