



Military Rehabilitation and Compensation Act Education and Training Scheme (MRCAETS) Application for Fares Allowance

Please read the information below before you start to fill in the form and retain this page for future reference.

Fares allowance reimburses the cost of fares incurred by eligible tertiary students for certain travel between their permanent home and an educational institution.

Claims for Fares Allowance must be lodged before 1 April of the year following the year of study.

- Fares Allowance may be paid as a reimbursement or may be pre-paid in special circumstances.
- The amount of Fares Allowance payable is usually calculated using the least expensive form of public transport that is reasonable (e.g. student concession fare).
- Where it is not practicable or it is unreasonable to make all or any part of the journey by public transport, the use of another vehicle or another form of transport (including a taxi) may be used in calculating the amount of Fares Allowance payable.
- This form should be completed and returned to your nearest DVA Office or email educationschemes@dva.gov.au.
- Fares Allowance will be paid into the same account as your Education Allowance.
- **A signature is required before this form can be accepted.**

You must notify the Department of Veterans' Affairs in writing within fourteen (14) days (28 days if you live overseas or in a remote area):

- if you cease your course of study or training;
- if you are absent from studies for more than 15 school or academic days in a year (if the absence is due to illness or contact with infectious disease you should forward a medical certificate for the period of absence, showing dates and indicating the periods of further absence, if any);
- of any change of address; or
- of any changes to the information supplied by you on this application;
- if you change the amount of rent or board you are paying;
- if your rental situation changes from single occupant to sharer or vice versa;
- if you change your postal and/or residential address;
- if you cease full time education;
- if you cease or change your course of study;
- if you change schools or educational institutions;
- if you are absent from studies for more than 15 cumulative school or academic days in a year;
- if you change your bank details;
- if you change your postal and/or residential address;
- if you are granted any pension or benefit from any other Australian Government Department;
- if you leave Australia;
- if any changes take place in the applicant's parents' marital/relationship status.

If you require more information or need assistance, please contact the Department of Veterans' Affairs. The addresses and telephone numbers are on the next page (page 2) of this form.



IMPORTANT

This application form must be returned to the Department of Veterans' Affairs (contact information on page 2 of this form) along with supporting proof of travel documentation such as rail and bus tickets, or receipts for any other means of travel (e.g. fuel and taxi receipts).

The information you have provided on this form is required to verify or establish your eligibility for student assistance under the Education Assistance Schemes.

Some of this information may be disclosed to another Agency or organisation including:

- Services Australia and the Australian Taxation Office for the purposes of matching information;
- the Department of Education, Science and Training; and
- education authorities to facilitate the student's education.

Giving false or misleading information is a criminal offence.

If any of the details you give in this form change, you must tell the Department of Veterans' Affairs within 14 days.

How to contact DVA

For information, please call the Department of Veterans' Affairs (from anywhere in Australia) on:

1800 VETERAN (1800 838 372)

Postal address

GPO Box 9998
Brisbane QLD 4001

Email

educationschemes@dva.gov.au

Please tear along the perforation and retain this page for your information



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Student's DVA File Number

NOTE:

- Read the form through carefully before you start to fill it in.
- Answer ALL questions using pen (not pencil).
- Mark the appropriate boxes for answers.
- Supply ALL documentation as required.

SECTION A

Student's Details

1 Student's full name

Title

Mr ☐

Mrs ☐

Miss ☐

Ms ☐

Other

Surname

Given name(s)

2 Date of birth

3 Home (Family Home/Parental) address

POSTCODE

4 Preferred mailing address (if applicable)

POSTCODE

5 Student's address while living away from home to study

POSTCODE

6 Contact telephone

Home

Work

Mobile

7 Contact email

SECTION B

Claim Details

7 Please tick the trip(s) you are claiming reimbursement for:

Fares Allowance is only payable for journeys between the student's family home and place of study in Australia.

A ☐ Journey to commence studies for the year.

Travel from address

Travel to address

Date of travel to study

Cost of travel to study

Modes of travel
(e.g. train, bus car)

B ☐ Journey during the year.

Travel from address (study)

Travel to address
(family home)

Date of travel to study

Cost of travel to study

Methods of travel
(e.g. train, bus car)

Date of return travel

Cost of return travel

Methods of travel
(e.g. train, bus car)**C** ☐ Journey on
completion/discontinuation of
studies for the year.

Travel from

Travel to

Date of travel to study

Cost of travel to study

Methods of travel
(e.g. train, bus car)**8** Did you travel by PUBLIC transport?No ☐Yes ☐ ►Please attach evidence of all journeys you are
claiming for reimbursement of Fares Allowance.**9** Did you travel by PRIVATE transport
because public transport was
unavailable for your journey(s)?No ☐Yes ☐ ► Please give details**1** Date

Travel from

Make and model of car

Number of kilometres travelled

kms

2 Date

Travel from

Make and model of car

Number of kilometres travelled

kms

SECTION C**Student's declaration**I declare that the information I have given on
this form is complete and correct.I understand that giving false or misleading
information is a criminal offence.

STUDENT'S SIGNATURE



DATE

**Please remember to attach all receipts, transport
tickets and boarding passes for air travel**