



Authority to Install/Modify Vehicle

Please complete with the client and attach to the email request for a Vehicle Modification.

Please advise the person signing this form they are giving permission for the vehicle to be modified.

This modification requires approval by the Department of Veterans' Affairs before it can proceed.

Your personal information is protected by law, including the *Privacy Act 1988*. Your personal information may be collected by the Department of Veterans' Affairs (DVA) for the delivery of government programs for war veterans, members of the Australian Defence Force, members of the Australian Federal Police and their dependants.

[Read more: How DVA manages personal information.](#)

No duplication of government funded services

It is the responsibility of the requesting health provider to check the client is not accessing the same service/aid/appliance or home modification through more than one government service e.g. National Disability Insurance Scheme (NDIS) and RAP.

Occupational Therapist

Name *(Please print)*

Available *(Please tick)*

Mon Tue Wed Thu Fri

Phone

Email

Date

 / /

Client

File number

Surname

Given name(s)

Address

POSTCODE

Phone

Date of birth

 / /

Card type

Gold White

Note: Both Gold and White Card holders must have an accepted condition warranting the need for a vehicle modification.

Please list the client's Accepted Condition/s

The following modifications have been clinically recommended for the DVA client's continued safety and independence.

These modifications will be undertaken by qualified tradespeople on behalf of, and at the cost of DVA, provided DVA approves the modification.

The specifications listed are not to be changed without prior consultation with the certified driving Occupational Therapist and DVA. Unauthorised changes may result in the negation of DVA's responsibility for payment.

Once the vehicle modification/s have been installed, DVA will maintain, repair or replace modification/s if required. DVA will not approve replacement or repairs to any other car parts as this is the client's responsibility.

DVA does not restore the vehicle to its former state or fund ongoing insurance and maintenance costs such as annual inspections/registration.

When the vehicle is no longer required, these modifications will remain as fixtures to the vehicle unless required to be transferred to a new car. Another assessment will need to be conducted in this instance.

Clients are required to advise their insurance company of the vehicle modification.

DVA is not liable for any accidents in which the vehicle may be involved.

Vehicle Modifications

Type of vehicle:

Car Van Other Make Model Year

Ownership of vehicle:

Note: Proof of ownership of the vehicle must be provided.

Owned by the client Owned by a relative Leased Owned by a partner Joint owned Proof of vehicle ownership attached

Will the client be the driver of the vehicle?

No ► If No, who will be the driver

Please add Driver's Licence number

Yes ► If Yes, please add Driver's Licence number

Modifications to be made to the vehicle

Signature

As the DVA Client:

- I agree to the recommended specifications listed and attach verification of ownership of the vehicle.
- I agree not to seek financial assistance for the restoration of the vehicle to its former state or for insurance and ongoing maintenance costs such as annual inspections/registration.
- I agree to notify my insurance company of the vehicle modifications.

By signing this document I am giving permission for the vehicle to be modified. This modification requires approval by DVA before it can proceed.

Signature

Date

If the vehicle is owned or joint owned by another person other than the client, or the owner must consent to the modification and provide contact details. **By signing this document you are giving permission for the vehicle to be modified. This modification requires approval by DVA before it can proceed.**

Name

Address

POSTCODE

Phone

Fax

Signature

Date