



Claim to Determine Qualifying Service by a Current or ex-Member of the ADF

This form should be completed by a serving or former member of the Australian Defence Force, an eligible civilian or a person on a special mission who would like to know if they have rendered qualifying service.

You can also apply for Qualifying Service through **MyService**, which is an online environment for veterans to manage claims made with the Department of Veterans' Affairs, apply for the Veteran Covenant, update your personal details and more. For more information, please visit <https://www.dva.gov.au/myservice>

The information you have provided on this form is required to determine whether you have rendered Qualifying Service under the *Veterans' Entitlements Act 1986*. Note: you can have Qualifying Service under the VEA even if your service is covered for compensation purposes under the *Military Rehabilitation & Compensation Act 2004*.

This form is NOT a claim for service pension. Complete Form D0503 (Claim for Service Pension by a Veteran or Mariner) if you wish to claim a service pension.

Privacy notice

Your personal information is protected by law, including the *Privacy Act 1988*. Your personal information may be collected by the Department of Veterans' Affairs (DVA) for the delivery of government programs for war veterans, members of the Australian Defence Force, members of the Australian Federal Police and their dependants.

[Read more: How DVA manages personal information](#)

Please write in BLOCK LETTERS using a blue or black pen (not pencil). You must answer all questions unless directed otherwise.

Your Personal Details

1. Surname	<input style="width: 100%;" type="text"/>	
2. Given name(s)	<input style="width: 100%;" type="text"/>	
3. Date of birth	<input style="width: 100%; text-align: center;" type="text" value=" / /"/>	
4. Residential address	<input style="width: 100%;" type="text"/>	POSTCODE <input style="width: 100%;" type="text"/>
	<input style="width: 100%;" type="text"/>	
5. Postal address	<input style="width: 100%;" type="text"/>	POSTCODE <input style="width: 100%;" type="text"/>
	<input style="width: 100%;" type="text"/>	
6. Telephone No.	Home	Mobile
	<input style="width: 100%; text-align: center;" type="text" value="[]"/>	<input style="width: 100%;" type="text"/>
7. Email	<input style="width: 100%;" type="text"/>	
8. Your DVA File No. (if known)	<input style="width: 100%;" type="text"/>	

Your Service Details

9. Your Service No. or PMKeyS No.

10. Did you serve under any names other than the one on this form? No Yes - Please state other name(s) used

Attach certified copies of name changes.

11. During your periods of service were you ever a prisoner of war?

No - Please go to the next Question

Yes - Please provide details of where and when you were imprisoned, then go to the Declaration

Your Service Details continued...

- 12. Please give details of your service. List each period of service separately if you served multiple periods. If unsure of exact dates, give approximate dates.**

Branch of service (Navy/Army/Air Force/Other)	Place of enlistment	Date of enlistment	Place of discharge	Date of discharge
		/ /		/ /
		/ /		/ /
		/ /		/ /

- 13. Did you serve outside Australia?**

No - Please go to the next Question

Yes - Please provide details of where and when you served below

Date you left Australia	Date you returned to Australia	Operation Name(s) or Place(s) served	Unit/Ship/Squadron
/ /	/ /		
/ /	/ /		
/ /	/ /		
/ /	/ /		

- 14. List any campaign stars or medals, or bomb and mine clearance medals you are eligible for or have been awarded.**

- 15. Did you serve during World War II?**

No - Please sign the Declaration

Yes - Please sign the Declaration and complete supplementary form D0506A

Declaration

To help us make a decision on your qualifying service, please include certified copies of any official papers in your possession which give details about your service, such as discharge certificate, statement of service, certificates for the award of campaign stars/medals.

Any documents in a foreign language must be accompanied by a certified translation in English.

- I declare that the information I have given in this form is complete and correct.
- I authorise the Department of Veterans' Affairs to obtain from other organisations, any information that is required to determine my qualifying service.
- I have never at any time served with a force or on a vessel that was at war with Australia, nor have I assisted such a force.
- I am aware that there are penalties for making false statements.
- I consent the disclosure by other organisations of any information required by the Department of Veterans' Affairs to determine my qualifying service.

Giving false or misleading information is a serious offence.

Veteran's signature

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Note: The Department will NOT accept any responsibility for any action taken (e.g. early retirement) in anticipation of being eligible for a service pension. Even if it is determined that you have qualifying service, you will need to satisfy other eligibility requirements such as the income and assets test and residency. It is advisable to have your eligibility confirmed in writing before you retire.

Attachments

D0506A - Qualifying Service Details, Service during WW II if you served during WW II