



**Please attach this completed form to the request for modifications.**

**By signing this document you are just giving permission for the property to be modified.**

**This modification still requires approval by the Department of Veterans' Affairs before it can proceed.**

Your personal information is protected by law, including the *Privacy Act 1988*. Your personal information may be collected by the Department of Veterans' Affairs (DVA) for the delivery of government programs for war veterans, members of the Australian Defence Force, members of the Australian Federal Police and their dependants.

[Read more: How DVA manages personal information.](#)

**Rehabilitation Appliances Program (RAP) and other government services (such as the National Disability Insurance Scheme (NDIS), Home Care Package or Commonwealth Home Support Program (CHSP))** – Aids, appliances and modifications can be provided by RAP or other government services, such as NDIS/Home Care Package/CHSP, as long as the same aid/appliance/modification is not duplicated by both RAP and NDIS/Home Care Packages/CHSP.

**Occupational Therapist**

**Available** (please tick)

Mon  Tue  Wed  Thu  Fri

**Name** (please print)

**Phone**

**Fax**

**Date**

**Veteran**

**File number**

**Surname**

**Given name(s)**

**Address**



POSTCODE

**Phone**

The following items have been clinically recommended for the DVA client's continued safety and independence.

These items will be installed by tradespeople on behalf of, and at the cost of, DVA, provided DVA approves the modification.

The specifications listed are not to be changed without prior consultation with the Occupational Therapist and DVA.

Unauthorised changes may result in the negation of DVA's responsibility for payment.

When no longer required, these modifications will remain as fixtures in the premises and I agree not to seek financial assistance for the restoration of the property to its former state or for ongoing maintenance costs such as annual inspections/registration costs.

DVA will not approve work that is deemed to be maintenance, e.g. replacement of rotting joists, etc.

When a General Power Outlet (GPO) is required for a major home modification, DVA will be responsible for the installation however DVA will not fund any wiring improvements to ensure compliance with current electrical standards.

**List all items to be installed**

1.
2.
3.

**Installation of a lift/modular ramp**

Stairlift

Vertical platform lift

Waterlift

Modular/removable ramp

**Please note:** When the client no longer requires the lift/modular ramp, it will be removed at the cost of DVA, however, any repairs required to return the property to its original state is the financial responsibility of the home owner. In the event of a sale or change of ownership of the property, the home owner is to advise DVA prior to enable the removal of the recyclable home modification.

**The residence**

**Type of residence:**

House

Townhouse

Unit

Retirement village

Relocatable home

Other

Is the residence part of a:

Lifestyle village

Retirement village

Park

Strata title

**Ownership of the residence:**

Owned by the client

Owned by a relative

Rented

Leased

**State-owned homes**

DVA does not provide home modifications to government-owned homes. The responsible state/territory housing agency will modify residences or organise alternative accommodation, in accordance with their own procedures.

**Completing this form for residences that are:**

**Rented or leased** – the owner or their representative will need to sign the authority below.

**Part of a village, park or strata title** – the operator or body corporate will need provide a letter to confirm approval of the works to proceed. This letter needs to accompany this form.

Letter attached

As the DVA Client, I agree to the recommended specifications listed. **By signing this document you are just giving permission for the property to be modified. This modification still requires approval by DVA before it can proceed.**

(DVA Client also to sign this section as homeowner. If the residence is listed in joint ownership, both parties to sign).

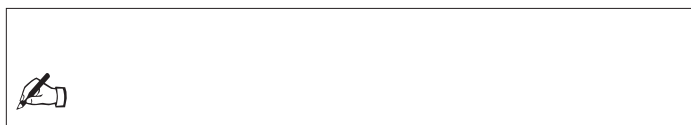
**Signature 1**



Date

/ /

**Signature 2**



Date

/ /

If the property is being rented, the owner/property manager or authorised agent must consent to the installation and provide contact details. **By signing this document you are just giving permission for the property to be modified. This modification still requires approval by DVA before it can proceed.**

**Name**

**Address**

POSTCODE

**Phone**

[ ]

Fax

[ ]

**Signature**



Date

/ /