



Application for Additional Tuition

Veterans' Children Education Scheme (VCES) and Military Rehabilitation and Compensation Act Education and Training Scheme (MRCAETS)

Student beneficiaries of the Children's Education Schemes may access funding for Additional Tuition to help them achieve their full educational and career potential.

Where an education authority has established that a discrepancy exists between the student's intellectual potential and actual academic achievement, the Department may approve payment for Additional Tuition. Requests for Additional Tuition must be accompanied by an appropriate assessment from a suitably qualified education authority as to the proposed tuition and the continuing need for such assistance.

How to contact DVA For information please call the Department (from anywhere in Australia) on **1800 555 254**

PART A Student's details

1.	Student's surname	
2.	Given name(s)	
3.	Address	
		POSTCODE
4.	Contact number	[]
5.	DVA File number	
6.	Name of education institution	
7.	Education institution address	
		POSTCODE
8.	Year of study	

To be completed by the Student 18 years of age or older, or by a Parent/Guardian if student is under 18 years of age

Payment for Additional Tuition is intended to provide short-term assistance to students who are struggling in their studies where their usual performance has been hindered by circumstances beyond their control.

9. In your/student's opinion, have circumstances beyond your/student's control hindered your/student's educational performance?

No Please sign below and return this form to DVA

Yes Please briefly identify the external circumstances (e.g. has the student struggled with a move between schools or suffered an illness?)

Please return this form to the Education Authority for their comments at **PART B**

10. Your/student's signature Date / /

PART B

Education Authority comments

11. In your opinion, is there a discrepancy between the student's intellectual potential and their academic performance?

No ▶ Please go to Question **13**

Yes ▶ Please describe that discrepancy and attach any relevant documents such as school reports that support this opinion

Please comment on factors you believe may be affecting the student's academic performance (e.g. does the student have a learning disability or medical condition, have they been absent from class or struggling to cope with the workload?)

12. Do you believe additional tuition will assist the student?

No ▶ Please go to Question **13**

Yes ▶ What form of additional tuition is required (e.g. are there particular subject areas the student would benefit from receiving tuition in)?

Are there remedial teaching facilities available to the student through the education institution that might assist in improving academic performance in this area?

No

Yes ▶ Has the student made use of those facilities?

No Yes

Please identify any learning disability that may affect the student's academic performance

PART B EDUCATION AUTHORITY COMMENTS

continued..

13. Educator's name

14. Position held

15. Contact number

16. Signature

Date

School stamp

Please return this form to DVA at GPO Box 9998, Brisbane QLD 4001